



KING WILLIAM'S COLLEGE

King William's College Prep and Saturday Tutorials (Study Morning) policy

Last reviewed: 05/26

Next review date: 09/27

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1. Prep

Prep (homework) plays a vital part in the structure of the College's strategy for pupils' academic development. It provides opportunities for students to consolidate their understanding, extend their knowledge, and develop independent learning skills (including time management) which will prove invaluable throughout their educational journey. It may also be used to provide preparation tasks for the next lesson. Prep is set regularly across all year groups with time allocations increasing as pupils progress through the School.

From Year 7 to Year 11 set periods of Prep for each subject are prescribed in the weekly timetable.

- In Year 7 and Year 8, prep should take around 20 minutes per piece; in Year 9, each prep should take around 30 minutes.
- In Year 10 and Year 11, prep tasks should take around 40 minutes each. It is expected that these prescribed prep times represent a minimum study requirement; successful preparation for IGCSE and GCSE examinations and coursework will require additional study.
- In the Sixth Form there is no prescribed prep timetable. It is expected that IB candidates should organise their time effectively to cover the written preparation and reading required in their respective subjects, with a target of 2-3 hours per night as a guide.

Prep is set on Firefly by all teachers, who may also ask pupils to write it down in exercise books/folders. Pupils are expected to take responsibility for their own prep, to understand the expectations for each assignment and to meet the deadlines. If there is a danger of missing a deadline, it is the responsibility of the pupil to ensure that they seek permission from the subject teacher before the deadline has passed. Missed deadlines will be dealt with in line with the school's behaviour management policy.

Parents are encouraged to support their children with homework and routines, and communication between school and parents is valued. Parents can view the prep set on the Firefly platform. The school aims to find a balance between homework, extra-curricular activities, and time for relaxation and family life.

2. Tutorials

Each subject holds a tutorial session either at lunchtime or after school where pupils can attend for further support with their classwork or prep. A schedule of tutorial sessions is published each term. Pupils are also encouraged to arrange additional tutor sessions with College staff if they require further assistance with their understanding.

3. Prep Timetable

This prep timetable has been devised to guide the pupil through the week so that they do not become overwhelmed with the homework tasks. A useful guide is for pupils to try to complete prep on the night that it is set where possible.

		Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	Week 1	English Computing (B)	French Geography	Maths Latin DT (A)	History Computing (A) DT (B)	Science
	Week 2	English Computing (A)	French PRE	Maths	Spanish Art (A) Computing (B)	Science Art (B)
Year 8	Week 1	DT (A) Computing (B)	Science PRE	English	French Computing (A)	Maths
	Week 2	DT (B) Spanish Latin	Science History Geography (A)	English Geography (B)	French Computing (B) Art (A)	Maths Computing (A) Art (B)
Year 9	Week 1	French Computing (B)	Spanish Latin	Maths Computing (A)	English History	Science
	Week 2	French PRE (A)	DT	Science Geography (A) PRE (B)	English Art	Maths Geography (B)
Year 10	Week 1	Maths Block A Block D Chemistry A	English Physics B	Block A Block B Block C Biology A	Maths English Block D Physics A Chemistry B	Block B Block C Biology B
	Week 2	Maths Block A Block D Chemistry A	English Physics B	Block A Block B Block C Biology A	Maths English Block D Chemistry B	Block B Block C Physics A Biology B
Year 11		English Block A Block B	Maths Languages Biology A Physics B Chemistry C	English Block B Block C Biology B Physics C Chemistry A	Maths (Wk 2) Languages Biology C Physics A Chemistry B	Maths (Wk 1) Block A Block C

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Block A	Block B	Block C	Block D
Latin	Drama	Business Studies	Physical Education
Spanish	Geography	Design and Technology	Computer Science
French	Design and Technology	Music	History
Learning Support	Business Studies	Spanish	Geography
History	Art		

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Block A	Block B	Block C
Geography	Art	Business Studies
French	History	Design and Technology
Philosophy, Religion and Ethics	Geography	Drama
Business Studies	Photography	Physical Education
Computer Science		Music

4. Supervised Prep times

Prep may be completed in the library at any lunchtime (Monday to Friday). From Monday to Thursday, there is a supervised Prep session held in the library between 4.30pm and 5.30pm. If pupils stay behind after the end of the school day, they must either attend an activity or the library prep club. Also, in the boarding house, there is a supervised prep session every weeknight for 2 hours as part of the boarding routine.

5. Saturday Tutorials (Study Mornings)

Saturday Tutorials occur for examination groups on a Saturday morning between 9am and 12noon for those in Year 11 and Year 13 and pupils are expected to attend. The 3 hours on an individual subject, although rather intense, gives crucial uninterrupted time for examination practice, coursework tasks, science experiments and individual discussions. These are vital for personalized examination and coursework preparations.